

Graduate Graduation Procedures

A graduating student will fulfill all degree requirements published in the *Bulletin*. The student may complete the degree requirements published in the *Bulletin* at the time of admission or any *Bulletin* issued during continuous enrollment. All requirements for graduation must be fulfilled as published in the current *Bulletin*.

A **graduation contract** must be completed and filed in the Office of Records three semesters before the student expects to graduate. Ordering deadlines for gowns and diplomas require that each student finalize all arrangements for graduation one semester prior to a graduation ceremony.

Any transfer work must be completed and the official transcript of this work must be in the Office of Records by March 1 for May graduates, July 15 for August graduates, and November 15 for December graduates.

The student must satisfactorily meet all financial obligations to the University, including payment of graduation dues, in order to obtain a diploma or transcript showing graduation. The amount of dues is determined by the senior class with the approval of the president. If graduation dues were paid as a previous graduate, only half of the dues will be required for the next degree.

All graduates are expected to participate in the commencement exercises unless given permission by the Vice President for Academic Administration to graduate in absentia.