

Southwestern Adventist University

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Academic Calendar 2026-2027

Fall Semester 2026

August	18-22	Tues-Sat	CORE
	23	Sunday	Last Day to Register for FA'26
	24	Monday	Instruction Begins
	28	Friday	Last Day to Add a Class
September	4	Friday	Last Day to Drop a Class Without Receiving a 'W'
	7	Monday	SCHOOL IS IN SESSION (LABOR DAY)
	8	Tuesday	Enrollment Census
October	14	Wednesday	Mid-Semester
	15-18	Thurs-Sun	Fall Holiday
	23	Friday	Deadline for removal of SU'26 Incompletes
	30	Friday	Last Day to Withdraw from a Class
November	2	Monday	SP'27 Registration Begins
November	2-13	2 Weeks	SP'27 Advising
	23	Monday	Thanksgiving Break Begins
	30	Monday	Instruction Resumes
December	14-16	Mon-Wed	Final Examinations
	16	Wednesday	Christmas Vacation Begins at 7:30 pm
	17	Thursday	Commencement - 7:00pm

MWF class days = 44

T/TH class days = 31

Exams = 3

78

Spring Semester 2027

January	10	Sunday	Last Day to Register for SP'27
	11	Monday	Instruction Begins
	15	Friday	Last Day to Add a Class
	18	Monday	School Holiday - MLK Birthday
	22	Friday	Last Day to Drop a Class Without Receiving a 'W'
	27	Wednesday	Enrollment Census
February	19	Friday	Deadline for Removal of FA'26 Incompletes
March	3	Wednesday	Mid-Semester
	5	Friday	Spring Break Begins at 12:01AM
	15	Monday	Instruction Resumes
	29	Monday	Summer '27 Registration Begins
	31	Wednesday	Last Day to Withdraw from a Class
April	5	Monday	FA'27 Registration Begins
	5-16	2 Weeks	FA'27 Advising
May	3-5	Mon-Wed	Final Examinations
	7-8	Fri-Sat	Departmental Ceremonies
	9	Sun	Commencement

MWF class days = 44

T/TH class days = 30

Exams = 3

77

Summer Semester - May 10- August 19, 2027

May 10 Summer term begins

First day class begins	Last day to drop without receiving 'W'/final day for a refund
One week before class ends	Last day to withdraw from a class
July	9 Deadline for Removal of SP'27 Incompletes
August	20 Grades due

Graduate Academic Calendar 2026-2027

Fall Semester 2026

August	23	Sunday	Last Day to Register for FA'26
	24	Monday	Instruction Begins
	28	Friday	Last Day to Add a Class
September	4	Friday	Last Day to Drop a Class Without Receiving a 'W'
	7	Monday	SCHOOL IS IN SESSION (LABOR DAY)
	8	Tuesday	Enrollment Census
October	14	Wednesday	Mid-Semester
	15-18	Thurs-Sun	Fall Holiday
	23	Friday	Deadline for removal of SU'26 Incompletes
	30	Friday	Last Day to Withdraw from a Class
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January	10	Sunday	Last Day to Register for SP'27
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	18	Monday	School Holiday - MLK Birthday
	22	Friday	Last Day to Drop a Class Without Receiving a 'W'
	27	Wednesday	Enrollment Census
February	19	Friday	Deadline for Removal of FA'26 Incompletes
March	3	Wednesday	Mid-Semester
	5	Friday	Spring Break Begins at 12:01AM
	15	Monday	Instruction Resumes
	29	Monday	Summer '27 Registration Begins
	31	Tuesday	Last Day to Withdraw from a Class
April	5	Monday	FA'27 Registration Begins
	5-16	2 Weeks	FA'27 Advising
May	3-5	Mon-Wed	Final Examinations
	7-8	Fri-Sat	Departmental Ceremonies
	9	Sunday	Commencement

MWF class days = 44

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May	10	Summer term begins
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One week before class ends		Last day to withdraw from a class
July	9	Deadline for Removal of SP'26 Incompletes
August	20	Grades due

Mission, Purpose and Goals

Mission Statement

Inspiring knowledge, faith, and service through Christ-centered education.

Vision

Southwestern Adventist University seeks to be a community that supports academic, spiritual, physical, and emotional wholeness encouraging all members to find their purpose and lead lives of service.

University Values

UNIVERSITY VALUES

	WE VALUE THE	SOUTHWESTERN STUDENTS, EMPLOYEES AND GRADUATES WILL
1.	empowering nature of God's Word	continually seek and be guided by wisdom
2.	mercy and justice of God	strive to live with complete integrity and without fear
3.	blessings of God	be good stewards of their time, their talents, and the resources God places in their care
4.	image of God in all humanity	treat each individual with respect and seek opportunities to work together for the good of humanity
5.	forgiveness of God	act with humility and be understanding of others' limitations
6.	transformative power of God's love	unselfishly serve and defend those in need through acts of care and compassion
7.	eternal plans of God	remain forever faithful



Brief History

Southwestern Adventist University was founded in 1893 as Keene Industrial Academy. Junior college level work was first offered in 1916 and the name was changed to Southwestern Junior College. In anticipation of offering baccalaureate work, the name was changed to Southwestern Union College in 1963. The first bachelor level classes were offered in 1967. In 1977, the college was renamed Southwestern Adventist College, reflecting its denominational affiliation. Graduate level work was begun in 1987; nine years later the institution changed its name to Southwestern Adventist University. The University has been accredited by the Southern Association of Colleges and Schools since 1958; first as a Level I institution (associate degrees), then in 1970 as a Level II institution (baccalaureate degrees), and since 1989 as a Level III institution (graduate degrees).

Essential Beliefs

The institution is committed to Christian teachings and values as understood by the Seventh-day Adventist Church. God is perceived as the Creator and ultimate source of knowledge and meaning. True education is defined as the harmonious development of the intellectual, spiritual, social, and physical aspects of human nature.

Attitudes and Ideals

The University broadens the student's intellect, strengthens the spiritual dimension, contributes to social growth, fosters attitudes and practices of healthful living, develops a wholesome respect for the dignity of labor, and instills a sense of selfless service.

Institutional Goals

The University has the following goals:

1. Strengthen the student's relationship with Jesus Christ
2. Provide an environment conducive to learning
3. Provide the infrastructure to fulfill our educational purpose
4. Focus on quality curricular programs in undergraduate education

5. Provide a general education component that brings enrichment and balance to all academic and professional programs
6. Provide quality graduate education at the master's level
7. Provide quality distance-learning
8. Provide administrative support services
9. Provide educational support services
10. Operate in a fiscally responsible manner

Student Outcomes

Upon completion of a Master's degree at Southwestern Adventist University, graduates will be able to:

1. Demonstrate knowledge and skills required by employers in the field
2. Contribute significantly to the knowledge and practice of the field
3. Exemplify a character of integrity and ethics in all scholarly and professional activities

Accreditation and Non-Discrimination Policy

Accreditation

Southwestern Adventist University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, and master degrees. Southwestern Adventist University also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Southwestern Adventist University may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, by calling (404)679-4501, or by using information available on SACSCOC's website (www.sacscoc.org).

In addition, the University is currently accredited by the following accrediting bodies:

1. The Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities
2. International Accreditation Council for Business Education
3. Texas Education Agency

Non-Discrimination Policy

Southwestern Adventist University does not discriminate on the basis of gender, religion, disability, race or ethnic origin. The University President is responsible for compliance. The University believes the interpretation and implementation of all government laws and regulations are subject to constitutional guarantees against unreasonable entanglement with or infringement on the religious teachings and practices of the Seventh-day Adventist Church. Any regulation or change in regulation adopted by the Board of Trustees or the faculty at any time shall have equal authority as the regulations printed in this bulletin or the student handbook. Each student is responsible for knowing and observing the regulations of the University and is responsible for fulfilling the requirements for his or her degree as defined by the University Graduate *Bulletin*.

Admissions

Graduate Admission

The University offers graduate programs in education, counseling and nursing education. Students are accepted for admission in fall, spring, and summer semesters according to the following deadlines:

Fall Semester, July 1

Spring Semester, November 1

Summer Semester, April 1

Requirements and Procedures

Students applying for graduate admission must submit the following documents. All degree seeking and non-degree seeking must submit the following items to the Admissions Office:

1. A formal application for admission to graduate studies.
2. Official transcripts of all colleges/university coursework including evidence of the completion of a baccalaureate degree at a regionally accredited institution in the United States or a comparable degree from a foreign academic institution. An undergraduate grade point average of at least 3.00 on a 4.00 scale on all prior college course work.
3. Domestic and International prospective student who graduated from an educational institution outside the U.S. are required to have transcripts evaluations done through WES.
4. [Evidence of English language proficiency.](#)
5. Written recommendations from two individuals knowing the applicant's professional ability, personal character, and intellectual promise for pursuing successful graduate study.

Additional documents may be required by the academic department offering the desired degree program.

Consideration for admission to graduate study is contingent upon the integrity of the information submitted to the University.

Discovery of false information subsequent to the offer of admission is, at the University's discretion, grounds for withdrawal of the offer of admission or for immediate dismissal at any point in the student's course of study. Such dismissal shall result in forfeiture of all charges paid and academic credits earned.

Master of Arts in Counseling (MA)

Students applying for graduate admission to the Master of Arts in Counseling program must also apply to the Department of Education and Psychology. The following materials must be submitted to the department:

1. Meet all regular admissions including GRE requirements, see requirements and procedures for details.
2. A departmental application to graduate studies in counseling.
3. Appropriate documentation for a certified background check.
4. Candidates will complete an interview with department faculty for final approval.

Master of Education (MEd)

Students applying for graduate admission to the Master of Education program must also apply to the Department of Education and Psychology. Degrees may be earned in Educational Leadership and Curriculum Instruction with an emphasis in Literacy.

1. Meet all regular admission requirements.
2. Submit a departmental application for the M.Ed. program to the Education and Psychology department
3. Provide appropriate documentation for a certified background check
4. Approval for final admission will be voted by Education department faculty

Master of Science, Nursing (MSN)

Program Admission Requirements

1. Complete the formal application for admission to graduate studies.
2. An active unencumbered RN license in the state in which the student participates in any clinical or professional immersion experience.

Graduate Nurse Educator Educator Certificate

Admission to the Graduate Nurse Educator Certificate program follows the standard MSN admission protocol.

1. Submit a formal application, a current resume, and a letter of intent.

Finances

Graduate Finances

This section of the *Bulletin* contains information directly related to graduate students but does not contain an extensive description of all Southwestern Adventist University student finance policies. For further information or clarification, please refer to Southwestern's Undergraduate *Bulletin*.

Graduate Tuition

\$1,120 per credit hour. Tuition includes classroom instruction, cap, and gown for graduation, diploma, and use of the following: library, computer laboratories, science laboratories, gymnasium, swimming pool, and student center.

MSN Program Tuition and Fees

Tuition for the MSN Program is \$495 per credit hour.

Summer

EDSC 545 Dinosaurs for Teachers - \$728 per credit hour

Fees

A technology fee of \$240 per semester is required of all students.

Residence Hall & Meal Plan Packages

Residence Hall: \$2,395/semester; \$4,790/year

Our Residence Hall Package includes:

1. A room in one of the residence halls beginning Sunday of the week classes begin
2. Meals at the cafeteria

Meal Plans

Students who reside in the residence hall are required to select a meal plan offered through the cafeteria.

Meal Plan Choices (required for resident hall students)

Meal Plan

• \$2,600 (per semester - includes \$125 for the Knight's Market and Grill*) This plan is for unlimited access to the cafeteria seven days per week.

Meal Plan 22

• \$1,560 (per semester)

The student is charged by the meal for each entry to the cafeteria with a \$50 per day limit, until the \$1,560 is used. A portion of this plan is used up each week regardless of entry into the cafeteria. Any portion of the \$1,560 may be spent in the Knight's Market and Grill. Meal Plan 22 is not unlimited access.

Commuter Meal Plans

Students who live off campus have the option of either the Meal Plan or Meal Plan 22.

*The Knight's Market and Grill offers a variety of hot meals and made-to-order sandwiches as well as breakfast items, smoothies, snacks and beverages.

Please note these guidelines before selecting a meal plan:

1. A processing fee will be assessed for any changes to meal plans after the close of registration.
2. Refunds are on pro-rata basis only when withdrawing from school or moving from the residence hall.
3. Meal plans may not be shared with other students or guests.

Residence Hall Deposit

To reserve a room, students are required to pay a general deposit of \$200 to the respective residence hall. The deposit will be held until the student graduates, moves out of the residence hall, or withdraws from the University. The deposit is refundable on the condition that the checkout procedure of the residence hall is followed (see Residence Hall Handbook). Should a student cancel an application for admission before August 1, the deposit will be refunded.

Private Room Fee

Private room fees are an additional \$1,200 per semester subject to space availability, dean approval, and financial clearance.

Summer Residence Hall and Cafeteria Fees

Residence halls charge a weekly rate and the cafeteria charges for each meal.

Other Expenses

Books

Students are given the opportunity to indicate if they want to charge books to their student account through BBA Corporation, the University textbook provider, during the on-line registration process. Students may charge up to \$600 to their student account per semester.

Course Fees

EDAD 530 Internship in Education Administration	\$200
EDRE 550 Literacy Practicum	\$200
EDPY 580 & EDPY 581 Psychology Internship I & II	\$400
NURS 515 Collaborative Wellness Connections	\$50
NURS 530 Teaching-Learning I	\$50
NURS 535 Teaching-Learning II	\$50
NURS 550 Clinical Specialty Focus I	\$50
NURS 555 Clinical Specialty Focus II	\$50
NURS 605 Evaluation and Continuous Quality Improvement Methods	\$50

Graduation Dues

Graduation class dues are a mandatory non-refundable fee that covers expenses such as class gift, 25 graduation announcements, and miscellaneous class activities. This fee is voted by the senior class each year. When a student returns to obtain an additional degree and graduation dues were paid as an initial Southwestern graduate, only half of the dues will be required for each subsequent graduation class. Graduation dues are charged to the student account at the beginning of the semester in which the student will graduate.

Insurance

Medical insurance is required for all students registered for 6 or more credit hours. Medical insurance can be purchased at registration for the academic year if the student is not covered by another plan. No refunds will be made after the second week of classes.

Immigration requires that all international students have twelve-month medical insurance coverage while in the United States. International students must purchase major medical insurance coverage through the University at the time of registration. Medical insurance from a home country will not be accepted. If a student is insured through the SDA General Conference system, the international student must provide documentation of equivalent insurance coverage. No refunds will be made after the second week of classes.

Late Registration Fee

A fee of \$200 cash is required for requests to finish registration after the close of registration.

Payment Plans

Southwestern offers three payment plans for fall and spring semesters to help students manage their university expenses. Classes taken during the summer require full payment at the time of registration.

For students receiving funding from the VA, the university institution does not prohibit attendance or impose penalties while waiting on VA Payments.

Plan I - Cash

Full payment of semester charges that are not covered by student aid.

Plan II - Four-payment Institutional Education Loan (0% interest)

Under this plan, students are required to pay a minimum 25% of the semester charges at registration. The remaining balance is a zero percent interest loan and is divided equally over three payments due on the 10th of each month, as follows:

Fall Semester

At Registration - Registration payment, minimum 25% of semester charges

September 10 - Second payment

October 10 - Third payment

November 10 - Final payment - balance owed on account

Spring Semester

At Registration - Registration payment, minimum 25% of semester charges

February 10 - Second payment

March 10 - Third payment

April 10 - Final payment - balance owed on account

Any additional charges the student incurs during the semester will become a part of the institutional loan for payment plans II and III. These additional charges will be added to the next payment due. All institutional loans are to be paid in full by the end of the semester.

The University is advancing value to students in the form of educational services and a student's right to register is expressly conditioned upon the student's agreement to pay the costs of tuition and fees and any additional costs when those charges become due. Regardless of the student's eligibility for financial aid, the student is personally responsible for the full amount assessed as a result of the student's registration. In addition, failure to pay the costs of tuition and fees will result in a financial hold on the student's record which will prevent the release of the student's academic transcript and diploma. The University may refer any past due account for collection and may authorize legal action against the student for the collection of this debt. The student is liable for all reasonable collection costs, including attorney fees, court costs, and other charges necessary for the collection of a past due account.

Wiring Money

See instructions at www.swau.edu/bank-wire-instructions

Refunds - Institutional

Refunds to students dropping all, or some, classes will be prorated on a weekly basis as shown in the chart below. The date of withdrawal is based on the date the student files a drop voucher with the Office of Records.

Registration Week: 90%

Second Week: 60%

Third Week: 40%

Fourth Week: 20%

Fifth Week: 0%

Room and board charges will continue until the student's personal belongings have been removed from the residence hall and clearance has been filed with the residence hall dean. Room and board refunds are prorated on a daily basis.

Refunds are not made on these items:

- Insurance
- Missed cafeteria meals
- Technology Fee
- Unattended classes

Student Financial Aid - Scholarships

Students enrolled in the MA or MEd graduate program will be eligible for a scholarship as follows:

First semester of enrollment in the graduate program - \$200 per credit hour

To receive a renewal of this scholarship in subsequent semesters - the student must earn a 3.5 or higher cumulative GPA

This scholarship does not apply to the [EDSC 545](#) Dinosaurs for Teachers course.

MEd Lab School Scholarships for Graduate Students

Graduate Students who teach for one of the University's lab schools (area schools that contract with the Education Department for student teachers) will receive a 50% tuition discount for graduate classes. This discount includes the \$200 per-credit-hour scholarship described above. Employees of the following Independent School Districts are now eligible: Alvarado, Burleson, Cleburne, Joshua, Keene, and Whitney.

Federal/State Student Aid

Eligibility for the following programs is based upon results of the FAFSA. Students who do not hold a bachelor's degree and who are taking undergraduate as well as graduate classes will receive grant money only on undergraduate classes, and loans will be limited to the undergraduate amounts. Refer to the undergraduate bulletin for further information about undergraduate federal student aid.

Tuition Equalization Grant (TEG)

The State of Texas has established a program to help equalize tuition between state-sponsored institutions and independent universities. To qualify for this program a student must establish eligibility through the FAFSA (or TASFA for students who have established domicile in Texas and are not U.S. Citizens or Resident Aliens), be a Texas resident, not be a recipient of an athletic scholarship, and not be enrolled in a theological degree program. Annual awards at Southwestern range from \$200 to \$3,200. Recipients must be enrolled at least three-quarter time. At the end of the academic year in which a student receives a renewal award the student must:

- Maintain an overall grade point average of at least 2.5
- Complete at least 75% of coursework attempted
- As a graduate student complete at least 18 credits in their most recent academic year

Federal Student Loans

Eligibility for federal loans is based upon the results of the FAFSA. Loan programs require the completion of an initial master promissory note. Students receiving any of the following loans must complete entrance counseling before receiving the first disbursement of their loan and must have exit counseling before graduating or withdrawing from the University. Loans normally have a ten-year repayment period. Visit www.studentaid.gov for additional information on federal loans, including interest rates, origination fees, and repayment options.

Unsubsidized Federal Direct Loan

This is a federally regulated loan program with the U.S. Department of Education. Graduate students may borrow up to \$20,500 per year with an aggregate limit of \$138,500 (including undergraduate loans). A student may choose to make interest payments while attending school or allow the interest to be capitalized.

Federal Work Study Program (FWS)

This is a federal program. Students work on campus, or in a community service job, and are paid at least minimum wage. The student receives their compensation through either direct deposit or the Business Office at regularly scheduled payroll periods.

Financial Aid Academic Progress Standards

Southwestern's Satisfactory Academic Progress (SAP) policy specifies the standards a student must maintain to be considered making progress in his/her course of study. The policy also establishes the criteria by which a student who has failed to maintain satisfactory progress may reestablish his/her eligibility for financial assistance.

Southwestern's satisfactory progress policy for graduate students contains a qualitative component which requires a cumulative grade point average of 3.0. The quantitative satisfactory progress policy requires a coursework completion rate of 67% while enrolled in this program with a maximum of 54 credit hours attempted for the MEd program and a maximum of 72 for the MA program.

Academic progress will be reviewed at the end of each fall, spring, and summer term. When a student fails to meet the GPA and/or completion percentage standards they will be given a warning semester during which they are asked to complete a Satisfactory Academic Progress Agreement wherein they meet with their advisor three times over the semester. If the student is not making satisfactory academic progress at the end of the warning semester, the student will become ineligible for federal or state aid.

To receive financial aid at this stage, the student must submit an appeal based on extenuating circumstances documenting the reason the student failed to make SAP. The appeal and documentation will be reviewed by the Student Finance Committee for approval. A student who does not meet the prescribed academic plan in subsequent semesters will be ineligible for aid and may not receive federal or state student aid until SAP standards are met. Students who exceed the number of attempted hours for completion of a degree must complete a Satisfactory Academic Progress Appeal form to be reviewed by the Student Finance Committee. A hold is placed on the student's federal and state aid until the SAP Agreement has been signed or an appeal has been approved. Appeals may be made for the following reasons: 1) The student has experienced illness; 2) The death of a relative 3) The student has a degree plan change; 4) The student, out of financial necessity, carried an extremely heavy workload over an extended period of time; 5) Upon recommendation of the Vice President for Academic Administration; 6) At the discretion of the Assistant Financial Vice President for Student Finance.

Tuition Equalization Grant (TEG) Academic Progress Requirements

Additional requirements apply to recipients of the Tuition Equalization Grant (TEG). Students must be enrolled three-quarter time and at the end of an academic year in which the student receives a renewal award, must have completed 18 credit hours of coursework during the renewal year, and have a cumulative GPA of 2.5 or greater, with a 75% completion rate.

Refunds - Federal/State Aid

When a student receives federal student aid funds and subsequently withdraws from the University, a portion of these funds may have to be returned to the Federal Government. The return amount is based upon the percentage of assistance earned up to the date of withdrawal within the enrollment period. No return is required after the 60% point in time. Repayment to federal student aid funds will be made in the following order: Unsubsidized Federal Direct Loan, Federal Direct PLUS Loan, other federal funds. If it is determined that the student must return funds that were received directly, the student may set up a repayment plan through Student Financial Services. The University will apply this policy to all federal student aid recipients.

Return of State aid funds is calculated independently of the federal funds, according to State guidelines. During the first week of the semester, 70%; second week 60%; third week 40%; fourth week 20%; and, the fifth week and thereafter, 0%.

Academics

Graduate Academics

Graduate programs are directed and supervised by the Graduate Council which is the legislative body responsible for all graduate academic policies and curricula. Actions voted by the University Board, Faculty, or the Graduate Council at any time shall have equal force to or, if necessary, shall supersede statements published in this *Bulletin*.

Degrees Offered

The University offers courses of study leading to the following graduate degrees:

- Master of Arts in Counseling
 - M.A. Counseling
 - M.A. School Counseling
- Master of Education
 - M.Ed. Educational Leadership
 - M.Ed. Curriculum and Instruction with emphasis in Literacy
- Master of Science in Nursing Education

Grading System

Grade Symbol Grade Points

A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
D-	0.7
F	0.0
P	Pass*
NP	No Pass
I	Incomplete
W	Withdraw
AU	Audit
IP	In Progress
NC	No Credit
NR	Not reported by instructor
CR	Credit by examination*

*P and CR represent grades of C or better

Incomplete Grades (Graduate)

An incomplete grade of I indicates the student was unable to complete class work because of illness or other unavoidable circumstances. When an I is received, the work necessary to complete the class must be finished within nine weeks after the end of the semester. If the makeup work is of such a nature that it may require additional time, the student must seek approval of the instructor and request permission from the Graduate Council. Forms for the request are available with the [Registrar](#)

In Progress Grades

A temporary grade of In Progress (IP) may be awarded for courses that are designed to be completed over more than one semester, as indicated in the University Bulletin. A plan to complete the course work must be completed by the student together with the course professor and must be filed with the VPAA no later than the end of the semester in which the student is enrolled in the course. The student must complete the remaining required work no later than the end of the following semester (including summer). At that time, a final grade must be reported by the instructor. If a final grade is not reported, the IP grade will be administratively changed to a grade of "F" or "NP".

Grade Changes

A grade may be changed only by the instructor responsible for the class. Changes in a grade are made by submitting a change of grade to the Registrar on [a form](#) available on the University's website. A student who feels that an improper grade has been received must notify the faculty member immediately upon receipt of the grade. All grades are final three months after they are posted.

Transcript

Southwestern Adventist University transcript services are provided by [Parchment Exchange](#) - including requests and payment. Costs: electronic transcripts - \$5 and paper mailed transcripts - \$7. There may be additional charges for overnight and international mailings. A transcript is not released if a student's financial account is not paid in full.

Study Load

A full-time, graduate course load is 9 credits per semester. Loads in excess of 12 credits per semester require the

approval of the Dean of Graduate Studies. Students may not take more than 15 credits during a regular semester or 9 credits during any combination of sessions offered during a single summer.

Transfer of Credit

Graduate courses taken at another regionally accredited institution, less than ten calendar years prior to the expected graduation year, may be transferred from that institution and applied toward the masters degree at Southwestern provided:

1. The grade earned in each course accepted for transfer is at least B (3.00).
2. The courses are comparable to required courses for a graduate degree at Southwestern.
3. The credits to be transferred do not exceed nine semester hours.

Grades earned in transfer courses are included in the computation of the grade-point average. Such courses are identified and approved by the Registrar during the first semester of the student's residence. An official transcript listing transfer courses must be on file in the Office Records.

Academic Semesters

The academic year is divided into semesters:

1. Fall Semester
2. Spring Semester
3. Summer Semester

The [academic calendar](#) shows important dates and deadlines for each semester.

Registration

Registration is available to all students using the web portal. Official registration dates are published in the academic calendar of the Bulletin. Registration is not finalized until all procedures required by the University are completed and financial arrangements finished. Students who do not receive financial clearance by the end of the first week of classes will have their class registration cancelled. Faculty advisors are available to assist students with registration and in planning an academic schedule. The chair of a department is considered the program director for students taking

graduate programs offered by the department unless otherwise noted. Other faculty may be assigned as advisors by the department chair. Advisor and advisee assignments are maintained by the Office of Records and displayed on the web portal. With the assistance of a faculty advisor it is important that a student become familiar with all degree requirements and understand the responsibility for completing them.

Registration without Official Transcripts

Students accepted on the basis of an unofficial transcript will be allowed to register for classes for one semester. Official transcripts must be on file for a student to register for continuing semesters.

Late Registration

Students may be allowed to register after the first week of the semester for justifiable reasons. They will be charged a late fee of \$200 and must obtain the permission of each instructor involved.

Changes in Registration

Changes in registration may be made according to the following procedures. Classes may be added during the first week of each semester with the approval of the instructor and the student's academic advisor. Students citing unusual circumstances may add a class during the second week of classes with special permission of the instructor. Students may withdraw from individual classes by submitting a change in registration form to the Registrar signed by the student's academic advisor.

Withdrawal from the University

To officially withdraw from the University, a student must obtain a withdrawal form from the Registrar. The withdrawal form must be signed by a Student Finance Advisor and one of the following University personnel: the Vice President for Academic Administration, Vice President for Student Services, or Director of Counseling and Testing. The form must be returned to the Registrar after all signatures are obtained and the withdrawal will be effective as of the date returned. Refunds will be made according to University policy. If a student follows this procedure, a W will be recorded for each class for the

semester of the withdrawal. Otherwise, the instructors of the student's classes will submit grades which will be recorded on the permanent record.

Students who officially withdraw will not be permitted to charge for expenses on campus or live in the residence halls after their official withdrawal date.

Attendance

Students are responsible for meeting the attendance policies stated in graduate course syllabi and outlines.

Residency

A student in residence is someone who is regularly and continuously enrolled for classes at the University. A student breaks residence by not registering for classes for two or more semesters.

Graduate Standards of Scholarship

- Candidates for graduate degrees must fulfill satisfactorily the schedule of studies outlined in the program selected. A minimum cumulative grade-point average of 3.00 (4.00 system) is required.
- No grade of D or F may count toward a degree.
- If a student receives an unsatisfactory grade the course may be repeated once. The highest grade will be used in computing the grade-point average.
- Credit by examination is not accepted toward a graduate degree but may be used to remove deficiencies.
- Candidates for graduate degrees must successfully pass comprehensive examinations or an acceptable alternative for a particular program as approved by the Graduate Council.

Graduate Standards of Progression

Satisfactory progression toward the graduate degree requires that students meet a minimum cumulative grade point average (GPA) of 3.00 by the time they have completed 12 graduate hours and maintain this minimum. The cumulative GPA includes graduate work taken as a

Non-Degree student. Students who fail to maintain the minimum GPA are placed on Academic Probation and remain in that status until the cumulative GPA is raised to 3.00. Students on probation cannot register for the capstone course or take the comprehensive examinations. A probationary student with a semester GPA less than 3.00 will be suspended for at least one semester before becoming eligible to apply for readmission. Readmission, if granted, will be to probationary status. Failure to attain a semester GPA higher than 3.00 will result in dismissal from the graduate program.

Graduate Graduation Procedures

A graduating student will fulfill all degree requirements published in the *Bulletin*. The student may complete the degree requirements published in the *Bulletin* at the time of admission or any *Bulletin* issued during continuous enrollment. All requirements for graduation must be fulfilled as published in the current *Bulletin*.

A Graduation Plan must be completed and filed in the [Office of Records](#) three semesters before the student expects to graduate. Ordering deadlines for gowns and diplomas require that each student finalize all arrangements for graduation one semester prior to a graduation ceremony.

Any transfer work must be completed and the official transcript of this work must be in the Office of Records by the semester prior to completion.

The student must satisfactorily meet all financial obligations to the University, including payment of graduation dues, in order to obtain a diploma or transcript showing graduation. The amount of dues is determined by the senior class with the approval of the president. If graduation dues were paid as a previous graduate, only half of the dues will be required for the next degree.

All graduates are expected to participate in the commencement exercises unless given permission by the Vice President for Academic Administration to graduate in absentia.

Graduate Degree Requirements

The master's degree requires a minimum of 36 credits.

1. The student's graduate program must include course work numbered 500 and above except where a

course of study, specifically outlined in the Bulletin, makes provision for an adjustment to the required number of credits numbered 500 and above.

2. The student must submit evidence of competence and understanding in applying the body of knowledge in his/her field of study. A student will fulfill this requirement in a method determined by the Department.
3. Students must complete their program within 6 years of initial enrollment in a credit-bearing class. Requests for an extension must be submitted in writing to the chair of the respective graduate program and the Graduate Dean.

Artificial Intelligence Statement Our View of True Education

Definition and Goals of Education: We believe that true education proceeds from a proper understanding of God and our relationship with Him. As individuals created in God's image, we are endowed with the power to both think and act. Thus, true education will develop the whole person, not just the intellect: students will be prepared to use their knowledge and talents to serve God and others. As educators, then, we must go beyond simply transmitting content to empowering students to expand knowledge independently, think critically about the world, and act unselfishly to help others and solve problems. At its best, education is a collaborative partnership between students and teachers rooted in mutual respect and the understanding that all parties are working together to carry out God's will.

Processes of Education: Fundamental to achieving these goals is direct interaction between teacher and student. A vital element of the learning process must be active, continual engagement. Students build understanding not by passively receiving facts, but by actively investigating, discussing, and reflecting on ideas. Such engagement brings to light misconceptions and gaps in knowledge, which are then addressed through feedback, peer exchange, and further experimentation. True mastery comes not from memorization, but from creating, breaking down, and reconstructing understanding. In this way, education becomes a lifelong transformative journey, one that shapes both intellect and character. By combining love, respect, and grace with best practices, evidence, and excellence, we aim to foster habits of mind that inspire lifelong learning and service.

To sum up, our teaching philosophy rests on three pillars:

1. Christ-Centered Learning Communities: As Christian educators, we strive to create purpose-driven,

collaborative learning communities where each member is valued as being endowed by God with purpose and significance.

2. Christ-Centered Processes: We believe real teaching happens through personal connections and conversations (Christ's methods), which in turn create intrinsic motivation for students. Thus, we see learning as a caring, collaborative, and relational process between teacher and student.
3. Christ-Centered Content: We aim to offer meaningful, purpose-driven learning that values past perspectives, critically engages present issues, and prepares students to meet future challenges. Thus, we seek to impart knowledge of God, his world, and our place and calling in His creation. Beyond imparting knowledge, we seek to lead students to wisdom—the use of knowledge and disciplinary skills to solve real-world problems, respond with empathy, and meet practical needs.

Our Guidelines Governing the Use of AI

Our AI policy is grounded in our shared philosophy, which centers on whole-person education. For us, purposeful education consists of collaboration through community, empowerment through developing and exercising critical thinking, and preparation for service through character development grounded in Christian values.

We recognize that AI is a tool that has become part of the world we are preparing students to serve and that students must have some knowledge of AI, along with critical tools for navigating its use. In keeping with the above philosophy, we employ the following guidelines to evaluate the appropriateness of its use in our courses.

- Critical thinking, values, and discernment should be taught prior to and in conjunction with the use of AI.
- Where use of AI interferes with critical thinking, Christian values, or other course goals, it should not be used.
- Where use of AI augments or assists target skills and goals, it may be used, within guidelines delineated by the instructor/department.
- Both at the start of and throughout the semester, instructors should engage students in dialogue about appropriate and inappropriate uses of AI.
- At all times, faculty and students should strive to uphold honesty and academic integrity, disclosing when and how AI was used.

Academic Integrity

Southwestern Adventist University was founded by the Seventh-day Adventist Church in order to educate its students academically and spiritually for Christian service. The ethical training of students is as important as their academic competence. Academic integrity rests on honesty, the first principle of the Christian life. Students must be honest in their dealings inside and outside the classroom.

Students must maintain a high ethical standard in their academic work. When a student turns in work for credit in the classroom, that work must be the student's own. Students have access to some forms of authorized assistance. Authorized assistance may come in the form of tutoring by official university tutors, help from the professor, or the legitimate use of outside sources which are cited according to standard form. Other forms of outside assistance are unauthorized, for example, having another person complete all or part of an assignment, taking material from the Internet or other sources without citing it, or bringing unauthorized materials into an examination. Unauthorized help, in these and other forms, constitutes academic dishonesty.

General Responsibilities of Students

1. Students must produce their work independently, except when the professor has assigned the work as a group project.
2. Students must not represent work as their own which is not their own.
3. Students must not aid others in academic dishonesty.

Examples of Violations

What follows are examples of academic dishonesty which will jeopardize a student's standing in the classroom and at the University. This is a representative list only, not an exhaustive one.

1. **Misusing Sources of Information (Plagiarism).** When using outside sources in a paper, students must cite the source plainly in the text of the paper and on a references page, using the style which their professor requests. Failure to cite sources properly may result in failure on the paper or in the class. Students must cite the source when quoting, when paraphrasing, or even when using an idea which is unique to that source. If a student fails to do so, he or she may be subject to failure in the class. Fabricating a quotation, a paraphrase, or any part of a bibliographic reference also constitutes academic dishonesty. Students may not turn in written work as their own which was produced wholly or partly by others. If a student will receive credit for the work, the student must have, in

fact, done the work. Students may not turn in material taken from the Internet as their own work, whether the material was taken from a free website or a pay service. Repeated acts of plagiarism may result in expulsion from the University.

2. **Multiple Submissions.** Students may not submit papers or assignments for credit that have already been submitted or are in the process of being submitted for another course.
3. **Misrepresenting One's Work.** Work that is assigned to the student must be done by the student. Homework assignments in any subject area must be the work of the student getting the credit and must not reflect unauthorized help from others.
4. **Using Unauthorized Materials During an Examination.** Unless the professor indicates otherwise, students should assume that the use of notes, textbooks, the Internet, databases, calculators, or any other outside sources of help during an examination, will constitute academic dishonesty.
5. **Exchanging Information During an Examination.** Students may not share information with each other in any form or by any means during an examination. Talking or signaling in any manner during an examination may result in failure on the examination. Obtaining information from another student's paper by any means during an examination is a violation of academic integrity.
6. **Tampering with Computers.** Students may not access faculty computers by any means in order to obtain advance copies of tests or quizzes, alter grades on an online grade book, or for any other purpose.
7. **Forging a Signature.** Students may not sign anyone's name but their own on any advisement form, registration form, exceptions form, or any other document for any purpose whatsoever.
8. **Aiding Others in Academic Dishonesty.** Students who enable others to misrepresent their work are also guilty of academic dishonesty and may be penalized as if they had misrepresented their own work. No student may do the class work for which another student will get credit, except in those cases when the professor has assigned work to be done in a group.

Procedure to be Followed in Cases of Academic Dishonesty

Professors have discretion in the classroom when academic integrity has been violated. The class syllabus should contain a statement on how violations of academic integrity will be treated. A first case of academic

dishonesty may be handled by the professor, but will be reported to the Vice-President for Academic Administration using the University's "Academic Integrity" form. A second offense may be handled by the Vice-President for Academic Administration in conjunction with the professor. Students may appeal a decision made by either the professor or the Vice-President for Academic Administration by following the student academic appeals process as outlined in this bulletin under "Student Rights' and Appeals Policies."

Student Rights & Appeals Policies

Student Academic Appeals Process

A student who feels that he or she has been treated unfairly or unjustly by a faculty member of the university with regard to an academic process has the right to appeal according to approved procedure. Specific grounds for an appeal include one or more of the following occurrences:

(1) that a computational/recording, or other technical error has been made but has not been acknowledged by the instructor;

(2) that the grade has been assigned in an arbitrary, capricious, or vindictive manner, or in a manner intended to inappropriately manipulate or control the student;

(3) that the assigned grade does not reflect the grading criteria in the course syllabus; or

(4) that published department policies have not been followed.

Formal Appeals Procedure

If the problem is not resolved with the decision of the Graduate Dean, the student may file a formal grievance. A formal grievance is a serious matter and should be done with careful consideration.

Within two (2) days of the Vice President for Academic Administration's decision, the student must request in writing to the Vice President for Academic Administration a formal hearing before the Graduate Council. The Graduate Council will meet within three (3) days of the request to hear the student's case and will issue a decision which will constitute final action by the University. This completes STEP III on the Appeals Review Form.

Withdrawal of Grievance

At any time during the grievance procedure, the student may withdraw the complaint. Additionally, missing a deadline or failure by the student to appear for any scheduled hearing without prior notification or evidence of extenuating circumstances, shall constitute final action by the University.

Matters not Grievable

University policies, regulations or procedures adopted by the University and/or the Board of Trustees are not subject to the grievance process. Students may request discussion and recommend changes to such policies, but this dialogue is advisory and not grievable.

Student Records - Southwestern Adventist University Rights (FERPA)

The Family Educational Rights and Privacy Act (FERPA) provides ways in which the University may share information with parents without the student's consent. For example:

1. The University will disclose education records to parents, upon request, if the student is a dependent for income tax purposes.
2. The University will disclose education records to parents if a health or safety emergency involves their son or daughter.
3. The University will inform parents if the student who is under age 21 has violated any law or its policy concerning the use or possession of alcohol or a controlled substance.
4. A University official will generally share with a parent information that is based on that official's personal knowledge or observation of the student.

The University will disclose to an alleged victim of any crime of violence or non-forcible sex offense the final results of a disciplinary proceeding conducted by the University against the alleged perpetrator of that crime, regardless of whether the institution concluded a violation was committed. The University may disclose to anyone -not just the victim -the final results of a disciplinary proceeding, if it determines that the student is an alleged perpetrator of a crime of violence or non-forcible sex offense, and with respect to the allegation made against him or her, the student has committed a violation of the University's rules or policies.

Faculty of Graduate Studies

Teaching Faculty

Terri Gibson, D.N.P.

Professor of Nursing, 2015

B.S., Angelo State University, 2005; M.S., University of New Mexico, 2008; D.N.P., Loma Linda University, 2016.

Cheryl The, Ph.D.

Professor of Education, 2010

B.S., Pacific Union College, 1983; M.A., Pacific Union College, 1987; Ph.D., Texas Woman's University, 2018

Adjunct Faculty

Education/Psychology

Jacelin Cadet, Ed.D.

Carol Campbell, Ph.D.

Renard Doneskey, Ph.D.

Kisha Norris Ed.D.

Marcel Sargeant, Ph.D.

Nursing

Beverly Waller Dabney, Ph.D. R.N.

Sallieann Brown Hoffer, Ph.D. R.N.

Lisa Knudsen, D.N.P., R.N.-B.C., C.E.N., C.P.H.Q.

Ashten Fleming, D.N.P., R.N., N.E.A.-B.C.

Kathleen A. Roberts, D.N.P., M.S.N., R.N.

Ann L. Smith, Ph.D., R.N., C.P.N.P.-P.C., C.N.E.

Administration

Officers of Administration

Nelu Nedelea Ph.D., President

William S. Smith II, Ph.D., Vice President for Academic Administration, Accreditation Liaison, Graduate Dean

Chad Giles, C.P.A., M.S., Vice President for Financial Administration

Administrative Services

- Tina Bottsford, B.S., SWAUonline Coordinator
- Kip Bowser, B.S., Director of Client Services
- Stephanie Campos, B.B.A., Financial Aid Counselor
- Jasper Delim, B.S., Assistant Student Accounts Director
- Joshua Garrett, C.I.S.S.P., Director of Information Technology Services
- Rahneeka Hazelton, M.A., Vice President for Enrollment Management
- Connie Jenkins, B.S., Assistant Director of Admissions
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- Jason Kowarsch, Ed.D., Registrar, Director of Records
- Charles Lewis, B.A., Assistant Vice President for Institutional Research & Effectiveness
- Gabriel Morales-Burgos, B.B.A. Assistant Vice President for Financial Administration
- Zeimaliz Morales-Burgos. B.S., Assistant Director of Records
- David Mendoza, B.S., Senior Software Engineer
- Lance Millam, M.L.I.S., Librarian
- Manuel Molina, B.A., Student Account Advisor
- Wanda Morin, B.S. H.R.M., Human Resources Director
- Johanna Penick, M.S., Director of Development
- Adriana Ross, M.A., Office of Student Success
- Kent Rufo, M.Div., Chaplain
- Marcel Sargeant, Ph.D., Vice President for Institutional Research, & SWAUonline
- James The, M.Ed., Vice President for Student Services
- Duane Valencia, M.B.A., Assistant Vice President for Student Financial Services
- George Vander Veer, J.D. M.S.W., Vice President for Advancement
- Edna Yanez-Perez, M.B.A., Accountant
- Alondra Zavala, B.S., Assistant Director of Student Recruiting
- Josafat Zemleduch, B.A., Director of Marketing & PR

- [School Counseling](#) 42.2805 School Psychology.
- Master of Education
 - [Curriculum & Instruction Literacy](#) 13.0301 Curriculum and Instruction.
 - [Educational Leadership](#) 13.0401 Educational Leadership and Administration, General
- Master of Science
 - [Nursing](#) 51.3801 Registered Nursing/Registered Nurse.
- Graduate Certificate
 - [Nurse Educator](#)

Majors

- Master of Arts in Counseling
 - [Psychology](#) 42.2801 Clinical Psychology.

University Graduate Experience

Chan Shun Centennial Library - Graduate

Collections

[The Chan Shun Centennial Library](#) boasts a robust collection of print and electronic books, along with a wide array of journals both in print and online. Start your research journey at library.swau.edu, where you can access librarian assistance, browse our collections, and explore research tutorials.

Our special collections include the Adventist Heritage Center, featuring primary sources on the establishment and growth of the Seventh-day Adventist church, its history in the Southwest, and the development of the town of Keene. The Heritage Center maintains a collection of rare and one-of-a-kind artifacts that cannot be found anywhere else. The Ruth King McKee Curriculum Library supports our education program with K-12 curriculum development materials.

Through TexShare and other partnerships, the library connects scholars to thousands of libraries across the globe. Students and faculty can request materials through our webpage, or they can come into the library to obtain a TexShare borrowers' card for borrowing privileges at the majority of Texas libraries.

Our dedicated staff are here to support research needs with resources, instruction, and personalized consultations both in person and online. All of the library's many resources, including individual and group study spaces, are available in the beautiful library building. Digital items can be accessed by students and faculty from anywhere on Earth thanks to the library's proxy authentication service.

Southwestern's Dinosaur Science Museum

[Southwestern's Dinosaur Science Museum](#) houses specimens from the Hanson Research Center in Wyoming, the Earth History Research Center (a collaborative endeavor among many academic institutions), and Southwestern's own index collections of fossilized vertebrates and invertebrates. Most specimens can be viewed through the [online portal to the museum](#), but personal tours and research viewing can be arranged as well. Southwestern's Harold Drake Preparatory Laboratory

serves as a working exhibit in which visitors are welcome to observe the cleaning and preparation of geological and paleontological specimens in person or [online](#).

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*Emeritus Member

Education

Faculty/Staff

Cheryl The, Chair; Jacelin Cadet, Carol Campbell, Renard Doneskey, Kisha Norris, Marcel Sargeant

Mission

Southwestern Adventist University Education Department is committed to inspiring knowledge, faith, and service through Christ-centered education. Our mission is to prepare effective educators who are equipped to teach and lead in a range of educational settings, including Seventh-day Adventist schools and/or Texas public schools.

Aims of the Graduate Program in Education

The Master of Education program at Southwestern Adventist University is designed to prepare educators for advancement in the field. We offer two options, an M.Ed. in Educational Leadership or an M.Ed. in Curriculum and Instruction with emphasis Literacy. The program promotes the development pedagogy and professional dispositions to support leadership in many educational environments.

The specific aims of the MEd Program are as follows:

1. To promote excellence in leadership, pedagogy, and scholarship.
2. To prepare campus leaders in teaching or administrative roles with the professional knowledge and dispositions to lead their campus effectively.
3. To conduct research, disseminate new knowledge, and develop applications of existing knowledge.
4. To inspire educators to continue to develop as a professionals in the field.

Master of Education, Curriculum and Instruction Literacy

Faculty

Cheryl The, Chair; Renard Doneskey, Marcel Sargeant, Tevita Tameifuna

Staff: Michelle Aviles, Administrative Assistant

Aims of the Graduate Education Program

The Master of Education program at Southwestern Adventist University is designed to prepare teachers for advancement in the field of education in areas of leadership and literacy. The program promotes the development of pedagogy and professional dispositions to support leadership in many educational environments with an emphasis on Seventh-day Adventist Schools.

The specific aims of the MEd Program are as follows:

1. To promote excellence in graduate education through teaching, research, and service.
2. To prepare competent teachers, administrators, and other professional specialists for service in the field of education.
3. To conduct research, disseminate new knowledge, and develop applications of existing knowledge.
4. To improve human cognitive, academic, physical, emotional, and social development and performance.

Comprehensive Examination OR Graduate Project Options

Comprehensive Exam option: Each MEd student is required to successfully pass a comprehensive examination at the conclusion of the program. Detailed information about the exam is provided by the advisor. The exam must be taken during the last semester before anticipated graduation.

Graduate Project option: Each MEd student is required to successfully complete a graduate project at the conclusion of the program. The project includes an approved proposal and project implementation. The final grade is granted following a professional presentation of the project before a faculty jury. Detailed information is provided by the advisor.

Core Courses

Required of all MEd students:

Item #	Title	credits
EDUC 505	Philosophical Foundations of Education	3
EDUC 525	Psychology of Learning	3
EDUC 535	Educational and Psychological Research	3
EDUC 550	Curriculum Development	3
EDUC 555	Statistical Methods	3
EDUC 560	Principles of Instruction	3

Curriculum and Instruction with Literacy Concentration Requirements

Eighteen semester hours to be selected from the following courses:

Item #	Title	credits
EDRE 505	Reading Diagnosis and Remediation	3
EDRE 510	Composition: Process and Application	3
EDRE 515	Advanced Children's Literature	3
EDRE 520	Language: Grammar and History	3
EDRE 525	Advanced Literacy Methods	3
EDRE 550	Literacy Practicum	3
	Total credits:	36

Master of Education, Educational Leadership

Faculty

Cheryl The, Chair; Donna Berkner, Renard Doneskey, Michael England, Marcel Sargeant

Staff: Michelle Calagos, Administrative Assistant

Aims of the Graduate Education Program

The Master of Education program at Southwestern Adventist University is designed to prepare teachers for advancement in the field of education in areas of leadership and literacy. The program promotes the development of pedagogy and professional dispositions to support leadership in many educational environments with an emphasis on Seventh-day Adventist Schools.

The specific aims of the MEd Program are as follows:

1. To promote excellence in graduate education through teaching, research, and service.
2. To prepare competent teachers, administrators, and other professional specialists for service in the field of education.
3. To conduct research, disseminate new knowledge, and develop applications of existing knowledge.
4. To improve human cognitive, academic, physical, emotional, and social development and performance.

Comprehensive Examination

Each MEd student is required to successfully pass a comprehensive examination at the conclusion of the program. Detailed information about the exam is provided by the advisor. The exam must be taken during the last semester before anticipated graduation.

Core Courses

Required of all MEd students:

Item #	Title	credits
EDUC 505	Philosophical Foundations of Education	3
EDUC 525	Psychology of Learning	3
EDUC 535	Educational and Psychological Research	3
EDUC 550	Curriculum Development	3
EDUC 555	Statistical Methods	3
EDUC 560	Principles of Instruction	3

Educational Leadership Concentration Requirements

Eighteen semester hours to be selected from the following courses:

Item #	Title	credits
EDAD 505	Management of School Resources	3
EDAD 510	Legal Aspects of Education	3
EDAD 515	Foundations of Educational Administration	3
EDAD 520	Trends and Issues in Education	3
EDAD 525	Instructional Leadership	3
EDAD 530	Internship in Education	3
Total credits:		36

Education Course Descriptions

EDAD 505 : Management of School Resources

A course designed to explore the planning and management of school resources. Designed to prepare building level administrators to understand the issues influencing the planning and management of personnel, financial and capital resources at the school building level.

credits: 3

EDAD 510 : Legal Aspects of Education

A philosophical consideration of the ethical principles, legal rights, responsibilities, and liabilities which influence the teacher's professional behavior.

credits: 3

EDAD 515 : Foundations of Educational Administration

Examines the fundamental principles and concepts of organizational theory, structure and climate. There is an emphasis on the administrative processes and professional ethics of leadership, motivation, decision making, communication, organizational change and strategic planning. The course offers opportunities to apply theory to professional practice through the use of case studies. Emphasis on administrative competences and planning for effective change within a complex educational environment for effective administrators.

credits: 3

EDAD 520 : Trends and Issues in Education

Provides students the opportunity to examine the process of educational change and reform from a variety of perspectives. Emphasis is placed upon the understanding of the change process itself, factors producing, facilitating, and inhibiting change, and the impact of major social, political, economic, and education issues on the role of school leaders and the delivery and quality of programs and services. Highlights the changing role of our educational system in meeting demands of our post-industrial society.

credits: 3

EDAD 525 : Instructional Leadership

Designed for principals, superintendents, and instructional supervisors concerned with the improvement of teaching and learning by professional supervision; the role, aims, and principles of instructional supervision; introductory study of supervisory techniques.

credits: 3

EDAD 530 : Internship in Education

The application of theory, knowledge, and skills in authentic educational settings. Required of all certification candidates and serves as the culminating experience and the capstone of the degree/certification program. During the internship, students will assess the suitability of their skills and dispositions for administrative work; integrate skills and knowledge previously acquired; and become socialized into the administrative role. Grade assigned will be "credit" (CR) or "no credit" (NC). The internship requires 180 hours of experience at either a secondary, middle, elementary, or alternative school site.

credits: 3

EDRE 505 : Reading Diagnosis and Remediation

Students will learn to diagnose problems in reading and explore remedial strategies. The class will review the fundamentals of the reading process and introduce the nature of corrective reading; describe lytic teaching and the analytic process; present foundations of language diversity; discuss reading related factors such as physical, psychological, and environmental correlates; and describe ways to assess and evaluate literacy performance. Specific information will also be provided on instructional techniques for the major literacy domains of oral and written language, word recognition, reading comprehension, meaning vocabulary, strategic reading for narrative text, strategic reading for expository text, and study skills.

credits: 3

EDRE 510 : Composition: Process and Application

The course helps students understand the principles of composition, with special emphasis on modal organization, argumentation, and literary analysis, focusing on how best to help K-12 students improve their writing skills. We discuss theories of composition, including the processes of writing, such as heuristic devices, writing, and editing. Students learn to recognize and mark common errors in grammar and usage. Students will also improve their own writing skills by writing mode-based essays (including literary analysis), poems, and a short story.

credits: 3

EDRE 515 : Advanced Children's Literature

Students will examine current philosophy and research supporting literature-based reading instruction. The class will review four different models for preparing students for literature circles, using response logs, Post-it notes, and role sheets; address structures for primary, intermediate, middle, and high school grades; present alternative scheduling patterns for group meetings and reading time; develop mini-lessons for training, problem solving, and book sharing; examine tools and materials for assessing and grading literature circles; discuss ideas for using literature circles with nonfiction texts across the curriculum; and address common management problems and solutions.

credits: 3

EDRE 520 : Language: Grammar and History

This course combines theoretical with practical knowledge for teaching grammar, particularly within the context of writing instruction. Students will learn best practices for grammar instruction through reading selected scholarship in rhetoric and composition, as well as through in-class activities. Topics will include the evolution of grammar instruction over time, parts of speech, sentence syntax, modern usage, most common errors, ESL differences, and techniques for responding to writing. Throughout the course, students will apply their theoretical knowledge through personal, academic, and reflective writing assignments; a sentence log; and at least one presentation.

credits: 3

EDRE 525 : Advanced Literacy Methods

Students will examine current philosophy and research supporting methods of teaching literacy to include including, writing, speaking, and listening. The course will address components of a comprehensive literacy program to support the development of literacy acquisition, reading, and writing across the curriculum and literacy assessment to inform instructional decision-making. Students will learn to organize and conduct reading and writing workshops for different age groups. Students will examine components of high-quality literacy instruction including comprehension strategies, narrative and information text strategies, and writing and reading for different purposes.

credits: 3

EDRE 550 : Literacy Practicum

Candidates will design and implement field-based literacy practicum designed to bridge theory and practice in authentic educational settings. The practicum experience will involve sustained engagement with selected students over time to support the achievement of clearly defined literacy goals. A detailed practicum proposal must be developed in consultation with the professor and approved by faculty prior to implementation. The proposal will outline objectives, include a review of current literature, explanation of methods, instructional strategies, assessment tools, and expected outcomes. Documentation of proposal, implementation of plan and analysis of progress should be included in a final paper. A professional presentation and submission of a final paper to faculty is required for successful completion of the practicum.

credits: 3

EDUC 505 : Philosophical Foundations of Education

This course will examine theological and philosophical foundations of major world views and critically analyze the effect of major world views and post-modernism on education, and religion from a Christian standpoint.

credits: 3

EDUC 525 : Psychology of Learning

A study of psychological theories and its application in the education and clinical settings. Students will become familiar with the common factors that have been found through research to have a significant effect on client's satisfaction and therapeutic outcome (e.g., the person of the therapist, the therapeutic relationship with the individual, and varied techniques based on different modalities). Education students taking this class will consider these theories and practices in the education setting. The DSM – 5 will be used in this course for counseling students.

credits: 3

EDUC 535 : Educational and Psychological Research

The study of scientific and disciplined inquiry applied to educational issues. Course content includes quantitative and qualitative research approaches as well as an overview of elementary statistics. Students learn how to critically evaluate and utilize research.

credits: 3

EDUC 550 : Curriculum Development

Descriptions and analyses of conceptual models of curriculum theory, curriculum development, and curriculum inquiry and research.

credits: 3

EDUC 555 : Statistical Methods

This course covers the calculation, use, and interpretation of descriptive and inferential statistics at the graduate level. This course introduces inferential statistics and their application to research design. Parametric and non-parametric approaches to the analysis of data are addressed with emphasis on application and interpretation of a number of statistical tests used in research at this level.

credits: 3

EDUC 560 : Principles of Instruction

A study of effective teaching models and principles of instruction. A review of current trends in instructional design and the role of the teacher as an educational designer. Emphasis on instructional decision-making based on data, student needs, and relevant school factors. This course has applications for individual teachers and educational leaders.

credits: 3

Nursing - Graduate

Faculty

Kerrie Kimbrow, AdventHealth Endowed Chair; Terri Gibson, Director MSN Program;

Adjunct: Beverly Waller Dabney, Ashten Fleming, Sallieann Brown Hoffer, Lisa Knudsen, Kathleen A. Roberts, Ann L. Smith

Sheri Denny, Clinical Coordinator

Jennifer Flores, Graduate Advisor

Donna Ruddock-Janda, Graduate Success Coach

Mission

To enrich the quality of life for our candidates, provide them with practical and accessible instruction, and to enable them to have a life changing experience that they can share with everyone they encounter.

Admissions and Graduation Requirements

Program Admission Requirements

1. Complete the formal application for admission to graduate studies.
2. Submit official transcripts of all college/university coursework including evidence of the completion of a baccalaureate degree in nursing at a regionally and program-specific accredited institution in the United States or a comparable degree from a foreign academic institution.
3. An undergraduate grade point average of at least 3.00 on a 4.00 scale on all prior college course work in cumulative and nursing course work.
4. Domestic and International prospective students who graduated from an educational institution outside the U.S. are required to have transcript evaluations done through [WES](#).
5. An active unencumbered U.S. R.N. license in the state in which the student participates in any clinical or professional immersion experience.
6. Written recommendations from two individuals knowing the applicant's professional ability, personal character, and intellectual promise for pursuing successful graduate study.

Graduate Standards of Scholarship

- Candidates for graduate degrees must satisfactorily fulfill the schedule of courses outlined in the program.
- A minimum cumulative grade point average of 3.00 (4.00 system) is required to progress in the program. If the GPA dips below 3.0, the student will stop progressing and have an opportunity to repeat courses as outlined, to meet GPA requirements.
 - If a student receives an unsatisfactory grade the course may be repeated once. The highest grade will be used in computing the grade point average.
 - Students may withdraw from a course no more than two times.
 - Students may repeat up to two courses before they are dismissed from the program.
 - Students unable to gain good academic standing in the semester following this period of probation will be academically dismissed.
- No grade of C+, C, C-, D+, D, D-, or F may count toward a degree.
- Credit by examination is not accepted toward a graduate degree but may be used to remove deficiencies.
- Students must pass the clinical and professional immersion portions of courses (in those that apply) to successfully complete the program.

Graduate Nurse Educator Certificate

The Graduate Nurse Educator Certificate at Southwestern Adventist University (SWAU) is a specialized online program designed to bridge the gap between clinical expertise and pedagogical excellence. Developed in response to professional demand, this certificate provides essential tools for registered nurses to transition into formal educator roles within both academic institutions and clinical practice settings.

For the MSN-prepared nurse, the curriculum focuses on cultivating advanced competence and confidence in teaching and learning theories, preparing them for the rigors of the classroom, clinical education roles, or staff development. Additionally, BSN-prepared RNs may utilize these courses to gain value-added expertise in their current practice, serving as a strategic introduction to graduate-level study. This streamlined, flexible program consists of 3 to 4 eight-week courses and can be completed in as little as 11 months, offering an efficient pathway for nurses to expand their professional influence.

Disclaimer: The Graduate Nurse Educator Certificate is not awarded en route to or concurrently with the MSN Education degree at SWAU. However, a student who has earned the Graduate Nurse Educator Certificate at SWAU may elect to apply those credits toward the requirements for the full MSN Education degree.

Academic Support Services

Students taking the certificate program will have access to important academic support services including library and learning resources, and information on SWAUOnline Technology.

Student Support Services

SWAUOnline will provide certificate students with a full range of student services appropriate to support the program, including admissions, academic advising, registration, and course materials.

Program Progression and Completion

Course completion is officially documented on the student's transcript. A formal Graduate Nurse Educator Certificate is awarded upon the successful completion of all required coursework according to the following standards:

- Minimum Course Grade of 80% (B) or higher in each required course.
- Maintenance of a minimum cumulative GPA of 3.0.

Students who successfully complete the certificate remain eligible to transition into the full MSN Education degree program.

Graduate Nurse Educator Certificate

The curriculum is designed to provide foundational expertise in pedagogical theory and curriculum design. All certificate students complete the following core courses:

Item #	Title	credits
NURS 530	Teaching-Learning I	3
NURS 535	Teaching-Learning II	3
NURS 600	Curriculum Development and Management	3

Additional Requirement for BSN-Prepared Nurses

BSN-prepared students must first complete the [NURS 500](#) course prior to other courses, as this acquaints student with graduate-level learning processes and requirements.

Item #	Title	credits
NURS 500	Professional Identity in Nursing	2
Total credits:		11

Master of Science Nursing

Students must complete degree requirements within 6 years.

Students are prepared for and encouraged to take the *National League for Nurses (NLN) Novice Nurse Educator Certification Exam* within 90 days of program completion. Successful certification is an acknowledgement of competence and may increase job acquisition potential.

The MSN program is online with a clinical component to be completed in the state of student residence.

Core Courses

Required of all MSN students:

Item #	Title	credits
NURS 500	Professional Identity in Nursing	2
NURS 505	Theory-based Frameworks in Nursing Practice	3
NURS 510	Application of Evidence-Based Practice	3
NURS 515	Collaborative Wellness Connections	3
NURS 520	Effective Leadership and Influence	3

Education-focused Courses

Required Education Track courses (24 semester hours):

Item #	Title	credits
NURS 525	Integrated Methods for Teaching Health Assessment, Pathophysiology, & Pharmacology	4
NURS 530	Teaching-Learning I	3
NURS 535	Teaching-Learning II	3
NURS 550	Clinical Specialty Focus I	3
NURS 555	Clinical Specialty Focus II	3
NURS 600	Curriculum Development and Management	3
NURS 605	Evaluation and Continuous Quality Improvement Methods	3
NURS 610	Capstone	2
Total credits:		38

Nursing - Graduate Course Descriptions

NURS 500 : Professional Identity in Nursing

This initial course introduces students to professional nursing roles and orients them to SWAU learning resources, and the graduate student role. This exploration focuses on developing a professional identity as a nurse leader and educator and includes professional development planning.

Online only.

credits: 2

NURS 505 : Theory-based Frameworks in Nursing Practice

Explores a variety of theories relevant to nursing and well-being with attention to personal and population-based health promotion. It also includes exposure to environmental, social, and policy influences.

Online only.

credits: 3

NURS 510 : Application of Evidence-Based Practice

Research practices will be used to develop, translate and evaluate teaching-learning strategies and program effectiveness within nursing education and healthcare environments. The Johns Hopkins Evidence-Based Practice Model provides the framework for exploring evidence-based principles and outcome evaluation strategies. Additional focus areas include data security considerations and ethical standards in scholarly work.

Online only.

credits: 3

NURS 515 : Collaborative Wellness Connections

Incorporates interprofessional roles to enhance wellness. Emphasis is on awareness of cultural, spiritual, and ethical influences related to best practices for promoting health and resilience. *Includes 15 hours of Professional Immersion.* Class Fee.

Online only.

credits: 3

NURS 520 : Effective Leadership and Influence

Integrates leadership principles with a focus on the nurse as a change agent, advocate, and mentor. Emphasis is on organizational systems, governance, scholarly activities, and effective management of resources.

Online only.

credits: 3

NURS 525 : Integrated Methods for Teaching Health Assessment, Pathophysiology, & Pharmacology
Explores teaching-learning strategies for Health Assessment, Pathophysiology, and Pharmacology. Familiarity with this content provides the foundation for developing a topic-focused lesson plan utilizing a variety of methods to enhance learning and application.

Online only.

credits: 4

NURS 530 : Teaching-Learning I

Explores teaching-learning strategies to facilitate learning and socialization of students. Emphasis is on educational theories, learning styles, and course development.

Includes 15 hours of Professional Immersion. Class Fee.

Online only.

credits: 3

Prerequisites: **NURS 505**

NURS 535 : Teaching-Learning II

Explores teaching-learning strategies to optimize learning and use of educational technologies. Emphasis is on lesson planning. *Includes 15 hours of Professional Immersion. Class Fee.*

Online only.

credits: 3

NURS 550 : Clinical Specialty Focus I

Focuses on student-selected clinical specialty areas in which learners will begin work on a system-level solution to an identified problem. Past experience and clinical time in chosen specialty area required. *Fulfills a portion of the Direct Care Experience requirement. Class Fee.*

Online only.

credits: 3

Lab Hours: 1

Lecture Hours: 2

NURS 555 : Clinical Specialty Focus II

Focuses on student-selected clinical specialty areas to implement an intervention plan. Past experience and clinical time in chosen specialty area required. Emphasis includes analyses and dissemination of results to stakeholders. *Fulfills a portion of the Direct Care Experience requirement. Class Fee.*

Online only.

credits: 3

Lab Hours: 2

Lecture Hours: 1

Prerequisites: **NURS 550**

NURS 600 : Curriculum Development and Management

Explores the regulatory requirements associated with effective approaches to student needs. Emphasis is on aligning student outcomes with nursing standards and addressing students with learning challenges.

Online only.

credits: 3

NURS 605 : Evaluation and Continuous Quality Improvement Methods

Addresses methods for developing and evaluating outcomes. This includes test items, self-assessment, and evaluation criteria. Emphasis is on a competency-based approach and use of peer evaluation in teaching learning practices. *Includes 25 hours of Professional Immersion. Class Fee.*

Online only.

credits: 3

NURS 610 : Capstone

This final course facilitates student completion of the Capstone project, representing a culmination of student work throughout the program. *Includes 45 hours of Professional Immersion.*

Online only.

credits: 2

Prerequisites: *Prerequisite: completion of all other courses.*

Co-Requisites: **NURS 515**

Psychology

Faculty/Staff

Cheryl The, Chair; Karina Lockhart, Program Director

Adjunct: Zuri Benitez, Ian Pagdilao, Michelle Quiej, Marcel Sargeant, Jessica Virgil

Aims of the Program

The goals of the department are to serve those who are interested in majoring in psychology and those who wish to pursue advanced degrees in the areas of psychology and counseling. This degree is designed as a basis for graduate work that provides a basic understanding of Christian psychological principles and a background for a wide variety of careers that involve working with people.

Master of Arts in Counseling Psychology Faculty

Cheryl The, Chair; Keila Santos-Crespo

Adjunct: Jeremy Carter, Lynette Frantzen, Ken Jones, Marcel Sargeant,

Comprehensive Examination

Each student is required to successfully pass a comprehensive examination. Detailed information about the exam is provided by the Program Director. The exam must be taken during the last semester before anticipated graduation.

Counseling Psychology Requirements

This emphasis area seeks to prepare students to become Texas Licensed Psychological Associates (LPA) and/or prepare them to pursue a post-graduate degree in psychology. All students in this concentration must take and pass the Examination for Professional Practice in Psychology (EPPP) before applying for the Texas LPA Licensure.

Item #	Title	credits
EDPY 500	Life Span Development	3
EDPY 505	Professional Ethics	3
EDPY 510	Career Development	3
EDPY 515	Abnormal Behaviors in Children and Adolescents	3
EDPY 520	Trends and Issues in Counseling	3
EDPY 525	Exceptionality and Testing	3
EDPY 530	Multicultural Counseling	3
EDPY 535	Group Counseling	3
EDPY 540	Administration of Counseling and Guidance	3
EDPY 545	Crisis Counseling	3
EDPY 550	Addictive Behaviors	3
EDPY 555	Psychopathology	3
EDPY 560	Personality Theories and Assessment	3
EDPY 565	Psychopharmacology	3
EDPY 575	Psychology Practicum	3
EDPY 580	Psychology Internship I	3
EDPY 581	Psychology Internship II	3
EDUC 525	Psychology of Learning	3
EDUC 535	Educational and Psychological Research	3
EDUC 555	Statistical Methods	3
	Total credits:	60

Master of Arts in Counseling School Counseling Faculty

Cheryl The, Chair;

Adjunct: Marcel Sargeant

Comprehensive Examination

Each student is required to successfully pass a comprehensive examination. Detailed information about the exam is provided by the Program Director. The exam must be taken during the last semester before anticipated graduation.

School Counseling Degree Requirements

Students pursuing this concentration will be required to take the Texas School Counseling Exam to be certified — see certification requirements at the [TEA website](#)

Item #	Title	credits
EDPY 500	Life Span Development	3
EDPY 505	Professional Ethics	3
EDPY 510	Career Development	3
EDPY 515	Abnormal Behaviors in Children and Adolescents	3
EDPY 520	Trends and Issues in Counseling	3
EDPY 525	Exceptionality and Testing	3
EDPY 530	Multicultural Counseling	3
EDPY 535	Group Counseling	3
EDPY 540	Administration of Counseling and Guidance	3
EDPY 555	Psychopathology	3
EDPY 560	Personality Theories and Assessment	3
EDPY 575	Psychology Practicum	3
EDPY 580	Psychology Internship I	3
EDUC 525	Psychology of Learning	3
EDUC 535	Educational and Psychological Research	3
EDUC 555	Statistical Methods	3
Total credits:		48

Psychology Course Descriptions

EDPY 500 : Life Span Development

A study of human development throughout the life span which focuses on the physical, cognitive, emotional and personality development with the context of basic developmental theories.

credits: 3

EDPY 505 : Professional Ethics

An overview of ethical and legal issues related to counseling in different settings. Topics include professional responsibilities, competency, duty to warn, confidentiality, professional relationships, and professional licensing standards and procedures.

credits: 3

EDPY 510 : Career Development

A study of career development counseling with emphasis on identifying trends and issues in career choice and placement. Attention will be given to appropriate assessment tools utilized within educational settings.

credits: 3

EDPY 515 : Abnormal Behaviors in Children and Adolescents

A study of the nature of behavioral and emotional disorders in children and adolescents and conceptual approaches to them; methods and rationale for assessment; major causal factors; and characteristics of disorders. The DSM-5 will be used extensively in this class.

credits: 3

EDPY 515 : Abnormal Behaviors in Children and Adolescents

A study of the nature of behavioral and emotional disorders in children and adolescents and conceptual approaches to them; methods and rationale for assessment; major causal factors; and characteristics of disorders. The DSM-5 will be used extensively in this class.

credits: 3

EDPY 520 : Trends and Issues in Counseling

A survey of theories in counseling including the roles, functions of counseling, the theory and process of counseling, and guidance, consultation from a variety of perspectives.

credits: 3

EDPY 525 : Exceptionality and Testing

A comprehensive examination of individuals with special needs. Course will include the use of psychological tests in school and mental health settings with attention to the selection and use of standardized and other instruments in case conceptualization and treatment.

credits: 3

EDPY 525 : Exceptionality and Testing

A study of psychological theories and its application in the education and clinical settings. Students will become familiar with the common factors that have been found through research to have a significant effect on client's satisfaction and therapeutic outcome (e.g., the person of the therapist, the therapeutic relationship with the individual, and varied techniques based on different modalities). Education students taking this class will consider these theories and practices in the education setting.

credits: 3

EDPY 530 : Multicultural Counseling

The course will provide students with an overview of counseling skills, techniques, and information necessary to become competent in working with multicultural clients. Students will be encouraged to develop self-awareness of culture as well as awareness of many other cultures.

credits: 3

EDPY 535 : Group Counseling

A study about the types of groups, styles of group leadership, and techniques used by group counselors. In addition, group theories, the dynamics of group processes, and the developmental stages of group counseling are thoroughly explored. Counselor's skills in the management of group process are included.

credits: 3

EDPY 540 : Administration of Counseling and Guidance

This course addresses the philosophy and function of guidance and administration in counseling utilizing appropriate professional techniques in the field. This course also highlights the development, implementation and overall assessment of counseling programs with emphasis on current professional practices.

credits: 3

EDPY 545 : Crisis Counseling

This course examines the dynamics and treatment of situational and development crises in a variety of settings. Emphasis will be placed on case conceptualization and intervention for several common crises faced by individuals, couples, and families in the society. The DSM – 5 will be used.

credits: 3

EDPY 550 : Addictive Behaviors

A foundational study of addiction and addictive behaviors. This course addresses addiction from its historical roots through contemporary issues, as well as providing an examination of contemporary theory and research that guides empirically supported interventions for individuals, families, groups, and diverse populations. The DSM-5 will be used extensively in this course.

credits: 3

EDPY 555 : Psychopathology

This course examines psychopathology from the Christian perspective with attention placed on multiple modalities in diagnosing, assessment and treatment of major mental health disorders. The DSM-5 will be used extensively in this course.

credits: 3

EDPY 560 : Personality Theories and Assessment

A study of the major theories of personality development including a look at major traits and characteristics associated with these personalities. Emphasis in treatment and assessment techniques and applications. Identification of personality styles within school environments are highlighted. The DSM-5 will be used extensively in this course.

credits: 3

EDPY 565 : Psychopharmacology

A study of current topics and recent developments in the biochemical basis of psychopathology and related strategies of psychopharmacological interventions for the treatment of mental disorders. Students will be able to identify the mechanism and actions of commonly used psychoactive drugs and explore the therapeutic use of drugs for the treatment of mental disorders.

credits: 3

EDPY 575 : Psychology Practicum

Supervised experience in school or mental health counseling. The student will complete a minimum of 150 clock hours. See Program Handbook for additional information.

credits: 3

Prerequisites: Completion of 21 hours in the program.

EDPY 580 : Psychology Internship I

Supervised psychology and school counseling experience in a clinical, research, or school setting. Supervision must be provided by a program-approved and appropriately licensed site supervisor. The student will complete a minimum of 150 clock hours of direct contact with clients and at least 300 clock hours total. Ask an academic advisor for the Internship Handbook for additional information.

credits: 3

Prerequisites: EDPY 575

EDPY 581 : Psychology Internship II

Continued supervised psychology and school counseling experience in a clinical, research, or school setting. Supervision must be provided by a program-approved and appropriately licensed site supervisor. The student will complete a minimum of 150 clock hours of direct contact with clients and at least 300 clock hours total. Ask an academic advisor for the Internship Handbook for additional information.

credits: 3

Prerequisites: **EDPY 580**